

**AGREEMENT FOR INDIVIDUAL VOLUNTARY SERVICE  
KENTUCKY DEPARTMENT OF PARKS**

**JOB TITLE** (Refer to the back of this page) \_\_\_\_\_

**NAME OF PARK** \_\_\_\_\_

**DATES OF SERVICE: FROM** \_\_\_\_\_ **TO** \_\_\_\_\_

**NAME** \_\_\_\_\_

**STREET ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

**PHONE: HOME** (\_\_\_\_) \_\_\_\_\_ **WORK** (\_\_\_\_) \_\_\_\_\_ **CELL**(\_\_\_\_) \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**DATE OF BIRTH** \_\_\_\_\_

**SSN** (only needed if you are campground host, program specialist or tour guide) \_\_\_\_\_

**NAME/PHONE NUMBER** of person to call in an emergency \_\_\_\_\_

**ARE YOU CURRENTLY EMPLOYED OR HAVE BEEN EMPLOYED AT A KENTUCKY STATE PARK?**

**YES / NO (CIRCLE ONE)** If yes, please list location and dates of employment \_\_\_\_\_

**MEDICAL CONDITIONS OF WHICH WE SHOULD BE AWARE** \_\_\_\_\_

1. Description of work has been presented and described to the applicant. This agreement is in effect during the specified dates of service listed above and must be renewed annually.
2. All of the described work will be noncompensable. Except as otherwise provided I understand this service will not confer on me the status of a state employee.
3. I understand that either the Department of Parks or I may cancel this agreement at any time by notifying the other party.
4. I understand and agree to follow the established dress code for the Department of Parks.
5. I understand that if I am under 18 years of age, I will need the signature of my parent or legal guardian.
6. I absolve and release the Kentucky Department of Parks, its agents, officers, and employees from all liability from injury, loss or damage sustained by me during the course of such activity.
7. I understand that as a volunteer, I am not approved to drive a state vehicle.
8. I understand that the Department of Parks will perform a background check using the information I have provided, and failure to complete the form in its entirety may prohibit me from participating in the Department of Parks Volunteer Program.
9. I understand the rules and regulations of being a Kentucky State Park volunteer. I also understand that a copy of the rules and regulations can be obtained through my direct supervisor.
10. I understand I have been given a copy of the Golf Volunteer Manual and am to follow the guidelines and regulations set forth by the golf division as a Kentucky State Park volunteer.

**I HEREBY AGREE TO ALL THE PROVISIONS LISTED ABOVE:**

\_\_\_\_\_  
**SIGNATURE OF VOLUNTEER**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE OF PARENT/GUARDIAN**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE OF MANAGER**

\_\_\_\_\_  
**DATE**

COPY TO VOLUNTEER, COPY FOR YOUR FILES, SEND ORIGINAL TO: THE VOLUNTEER COORDINATOR



***Please choose a job title from the volunteer opportunities listed below:***

**Ambassador**- Meets and welcomes park visitors. Answers questions, gives directions and park related information including a history of the park and area.

**Campground Host** - Provides assistance and information to campers, registers campers & provides some custodial services.

**Clerical Assistant** - Provides typing, filing and answers phones, operates cash register and can work in sales area.

**Food Service Attendant** - Assists park staff with the delivery of food items to park guests. May require a food handler's permit.

**General Maintenance** - Provides services to the park grounds and facilities, including custodial services.

**Golf Course Volunteer** - Provides services as a golf course attendant or as in golf maintenance. Monitors and controls plays on golf course, cart attendants, driving range attendants, general maintenance and pro shop work. OR Assists the green keepers in maintaining the greens, fairways and golf course in general. Assists in minor repairs and cleaning of golf carts, equipment, etc.

**Groundskeeper** - Provides park grounds with improvements in planting, painting, repairs and some custodial services.

**Horticulturist** - Cares for plantings, designs and cares for flower/plant material arrangements. Assists with creating and maintaining flower beds, gardens and care for trees and other plant species.

**Photographer** - Takes slides, photographs, digital photographs or videos of park facilities, special events and recreational activities.

**Program Specialist** - Provides special guest programs such as recreational, interpretive or historical demonstrations.

**Researcher** - Assists in research projects and/or data collection in historical, natural or other areas of the park operation.

**Resource Steward** - Provides research data, field notes and information about natural areas of the park.

**Tour Guide** - Conducts interpretive tours/talks at historical buildings, museums or other park features.

**Trails Steward** - Provides routine maintenance and works on new trail construction.

Please return the application to the park of interest.

*Thank you for your help!*

*Revised: 02-06-2020*